

# St. ANTHONY

## MAIN EVENT CENTRE

219 SE Main Street | Minneapolis, MN 55414 | Phone (612) 870-7875 | Fax (612) 874-0139

### CORPORATE EVENT RENTAL FEES\*

	HALF DAY Sun. thru Thurs.	FULL DAY Sun. thru Thurs.	FULL DAY Friday or Saturday
Lower Level	\$125	\$250	\$500
Main Level	\$200	\$350	\$700
Upper Level	\$400	\$600	\$800
<b>All Levels</b>	<b>\$725</b>	<b>\$1200</b>	<b>\$2000</b>

Half Day is any rental less than 4 hours and ending before 3:00 pm

Full Day includes rental up to 8 full hours. Additional rental may apply to events over 8 hours.

Capacity may vary depending upon room arrangements for your event. The facility, together with St. Anthony's common areas, can accommodate groups well over 2,000 people.

The Main Level also features an Outdoor Deck that, whether permitting, accommodates an additional 50 seated guests or 100 cocktail hour guests and is included in the rental of the Main Level.

### SERVICE FEES

Standard cleaning fee:	\$200.00	Security Guards may be required – <i>ask your</i>
Damage / excess cleaning deposit:	\$200.00	<i>Event Coordinator for details</i>
Servers:	\$25.00 / hour each	Bartender: <i>see Beverage Package</i>

A \$7,500.00 minimum on all food and hosted beverages applies to events taking place on Saturdays and holidays (some holidays have a higher minimum, ask your Event Coordinator). There is a house service charge of 18% on all food and beverage costs. A 10.775% sales tax applies to the total bill (less rental fees and damage deposit). *For your convenience, we accept Visa, MasterCard, and American Express.*

\* Qualified Non-Profit Organizations may qualify to receive a 50% discount on the rental of this facility on Sunday through Thursday events. Ask your Event Coordinator for details.

### **TERMS & DEPOSITS**

An initial non-refundable, non-transferable deposit of 20% of your Estimated Total is required to secure the date of the event. These deposits and all other payments are applied to the final invoice.

*The final guest count, final payment (including the final bar set-up and packages), and final timeline are due 5 business days prior to the event.*

### **PARKING**

The rental fee for St. Anthony Main includes complimentary parking in the municipal ramp, which is connected to the St. Anthony Main complex via tunnel to ensure guest satisfaction regardless of our Minnesota winters. Signs will be posted to remind guests to have their parking ticket validated during the event. As an impressive touch for your guests, we also encourage the use of valet services. Ask your Event Coordinator for more details.

### **SECURITY**

At St. Anthony Main Event Centre, a licensed security guard is required during all evening events where alcohol is being served and more than 50 guests are anticipated. The cost for such security is \$30.00 per guard per hour. Most gatherings require only one security guard, but this may vary depending upon the nature and size of your event.

### **SETUP**

All in-stock house tables, chairs, and linens, are included with your rental. Guests who desire additional or different tables, chairs, linens, or skirting may make arrangements through their Event Coordinator. Please note that those items will require rental fees in addition to the basic rental charge. Extra touches are also available. Ask your Event Coordinator for details.

### **AUDIO VISUAL EQUIPMENT**

The rental of St. Anthony Main Event Centre – *upon request* – includes internet access, use of a podium, microphone, and screen. An LCD projector and other technical equipment are also available for a nominal fee and varies according to the size of the group. Ask your Event Coordinator for details.

### **BEVERAGES**

All beverages, including alcoholic and non-alcoholic beverages, are provided for you by the caterer, Three Sons Signature Cuisine. Please see our Beverage Packages or ask your Event Coordinator for details. St. Anthony Main Event Centre provides quality plastic glassware for all of your beverages needs. Please ask your Event Coordinator about upgrades in glassware.

### **FACILITY**

*Please note that St. Anthony Main Event Centre is a smoke-free facility.  
All Evening rentals must end at Midnight.*

Please inquire with your Event Coordinator regarding other arrangements.