



2322 Blaisdell Avenue South | Minneapolis, MN 55404 | Phone (612) 870-7875 | Fax (612) 874-0139

## RENTAL FEES

Rental prices (excluding additional hour charges) reflect events up to six-hours and include any pre-event preparations or decorating time.

	<b>SUNDAY thru FRIDAY</b>	<b>SATURDAY</b>	<b>ADDITIONAL HOUR</b>
Bovey or Windus Room	\$300.00	\$350.00	\$100.00
Bovey and Windus Rooms	\$600.00	\$800.00	\$150.00
Ballroom ONLY	\$700.00	\$1,000.00	\$200.00
Ballroom plus ONE Room	\$750.00	\$1,200.00	\$250.00
<b>Ballroom, Bovey, and Windus</b>	<b>\$1,000.00</b>	<b>\$1,500.00</b>	<b>\$300.00</b>
The Lounge	\$300.00	\$350.00	\$100.00
Bridal and Groom Suites	\$150.00	\$250.00	\$50.00
Main Level Board Room	\$100.00	\$200.00	\$50.00
<b>All Rooms</b>	<b>\$1,500.00</b>	<b>\$2,000.00</b>	<b>\$400.00</b>

## STAFF AND SERVICE FEES

Wedding ceremony:	\$350.00
Bar set-up:	\$75.00 (per 50 people) Includes ice, fountain soda, and all mixers
Bartender:	\$28.00 / hour each
Security guard:	\$35.00 / hour each
Server:	\$25.00 / hour each
Standard cleaning fee:	\$250.00
Damage / excess cleaning deposit:	\$200.00

A \$6,500.00 minimum on all food and non-alcoholic beverages applies to events taking place on Saturdays and holidays (some holidays have a higher minimum, ask your Event Coordinator). There is a house service charge of 18% on all food and non-alcoholic beverage costs. A 7.775% sales tax applies to the total bill (less rental fees and damage deposit). *We accept Visa, MasterCard, and American Express.*

## **TERMS & DEPOSITS**

An initial non-refundable, non-transferable deposit of \$2,000.00 is required to secure the date of the event. This and all other payments are applied to the final invoice.

A second non-refundable, non-transferable deposit of \$4,500.00 is due four months prior to the event and will serve to fix the menu pricing and to guarantee the guest count. After this deposit is made, the guest count may only be adjusted plus or minus 20% and no later than two weeks before the event.

*The final guest count and final payment is due 14 days prior to the event.*

## **BAR & BEVERAGES**

Blaisdell Manor offers only *hosted* bars. We will gladly arrange any bar and beverage service desired through our exclusive vendor, Lowry Hill Liquor. The guest is responsible for the cost of the alcohol, the bar set-up, the bartender(s) wages, any handling and delivery fees, and any liability caused by guests drinking alcoholic beverages. Bar set-up costs \$75.00 per 50 people, and bartenders are \$28.00/hour.

Glassware is provided for wine during the social hour and dinner only. Quality plastic glassware is provided for all other beverages served at the reception. See the "Extra Touches" page.

## **WEDDING CEREMONIES**

When you celebrate your wedding reception at Blaisdell Manor, we can comfortably accommodate your wedding ceremony as well. The fee of \$350.00 for wedding ceremonies includes use of the bridal room and additional labor charges required for area setup and clean-up. The fee also includes an additional two hours or pre-event time added to your six-hour rental block of time, as well as the services of an on-site staff member.

## **PARKING**

Complimentary parking is available down the street from the manor for up to 120 vehicles during events held evenings or weekends. As an impressive touch for your guests, we strongly encourage the use of valet services we have prearranged at a cost of \$6 per car.

***THERE IS NO OVERNIGHT PARKING ALLOWED IN ANY LOT.***

## **SECURITY**

At Blaisdell Manor, a licensed security guard is required during all evening events where there are 50 or more guests, for a fee of \$35.00 per guard per hour. Most gatherings require only one security person, but this may vary depending upon the nature and size of your event. Additional fees may apply to events held on holidays.

## **SETUP**

All appropriate tables, chairs, house linens, and china are included with your menu selection. Rental of Blaisdell Manor includes the Board Room at no charge and use of Clavinova piano. All weekend rentals must end at midnight, please inquire regarding other arrangements.

***Please note that Blaisdell Manor is a smoke-free facility.***

A smoking area is set up in the front courtyard area, weather permitting.

Extra touches are also available. Ask your Event Coordinator for details.



## EXTRA TOUCHES

### These Items Available Through Blaisdell Manor

Ballroom Ceiling Draping	\$1,200.00
Add Lights	\$50.00
Pipe and Drape (Ballroom)	\$1,400.00
Chair covers (includes fitted cover and installation)	\$6.50 each
Available in White, Black, or Ivory	
Sashes and other alternatives available	Prices Vary by Selection
Linen Rentals (other than the house linens that are included in the facility rental):	
Napkins (solid color polyester only)	\$0.95 each
More Selections Available	Price Varies by Selection
Tablecloths (120" Round to Floor)	\$25.00 each
Available in Various Colors in Polyester and Imperial Stripe	
Stage Rental	Varies (depends upon size of stage)
Chocolate Fountain (Dipping Items are not included in this Price)	
Small Fountain (less than 125 guests)	\$350.00
Large Fountain (125 or more guests)	\$500.00
Ice Sculptures (standard 3' with or without a luge)	\$250.00 (Prices go up when adding features and size)
Glassware	
Wine Glasses Only	\$2.00 per person
Lowball / Highball / Pilsner / Wine	\$3.00 per person
Martini Glasses	\$2.00 per person
Champagne Flutes	\$1.50 per person
Coffee Cups & Saucers	\$1.50 per person
China	
Dessert Plate & Fork	\$1.50 per person
(for use when bringing in an outside cake)	

*Ask Your Event Coordinator for More Details or for More Vendor Referrals!*